

**Minutes of Regular Meeting
 Board of Directors
 El Paso County Water Improvement District No. 1
 (“EPCWID”)
 July 8, 2015**

DIRECTORS PRESENT	OTHERS PRESENT
Johnny Stubbs, President	Jesus Reyes, General Manager
Art Ivey, Vice-President	Al Blair, District Engineer/Consultant
Indar Singh, Secretary	Jim Speer, Attorney At Law
Larry Ceballos, Director	Jay Ornelas, Assistant District Engineer
DIRECTORS NOT PRESENT	Mary Cortez, Chief Financial Officer
Miguel Teran, Director	Sharon Atilano, Administrative Assistant
	Phil Bowen, Attorney At Law
	Robert Rios, Water Master
	Pete Rodriguez, Maintenance Manager
	Lisa Aguilar, HR Manager
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Robert Kimpel, Visitor
	Anne Billingsley, ONEOK
	Buz Bohmeyer, ONEOK
	Bill McGuire, 4D Acquisition
	Eddie Oneth, 4D Acquisition
	Steve Embree, Comanche Trail Pipeline

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 8:30 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests.

No action was taken on this item.

3. Approval of minutes of Regular Meeting held on June 10, 2015 of the Board of Directors.

Draft minutes of the Regular Meeting on June 10, 2015, of the Board of Directors were presented for approval.

After a motion by Art Ivey, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the draft minutes of the Regular Meeting held on June 10, 2015, are approved.

4. Report and recommendations by Mary Cortez, Accountant, concerning financial information, expenditures, budget, and investment policy:

- a. **June Report for the month ending June 30, 2015 were presented to the Board of Directors.** No action was taken on this item.
- b. **\$500 Expenditure Report for the month of June 2015 was presented to the Board of Directors.** No action was taken on this item.
- c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
- d. **Quarterly Investment Report.**

After a motion by Larry Ceballos, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the Quarterly Investment Report for June is approved, a copy of which are attached hereto.

5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. **Review tax report and approval of adjustments.** There were no adjustments.

The delinquency report was presented and reviewed by the Tax Assessor/Collector/Office Manager.

- b. 2013-2015 El Paso Public Service Board leases and assignments.** No action was taken on this item.
 - c. Comparison of EPCWID tax assessments and collections during 2013 and 2014.** No action was taken on this item.
 - d. Report on tax suits and interventions filed by EPCWID.** No action was taken on this item.
6. General Manager's report concerning the following:
- a. Update of allocation of project water.** No action was taken on this item.
 - b. Status of 2015-2016.** No action was taken on this item.
7. District Engineer's report and recommendations concerning the following:
- a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
 - b. Rio Grande Compact Accounting.** No action was taken on this item.
 - c. Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.
8. Maintenance Manager's report and recommendations concerning the following:
- Drain maintenance program and water delivery system.** No action was taken on this item.
9. Water master's report and recommendations concerning the following:
- Water use and availability.** No action was taken on this item.
10. Water delivery allocations to EPCWID water users and water available by contract.

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the District's irrigation allocation is increased by 6 inches per acre of irrigable land for the 2015 irrigation season, including without limitation tax-exempt entities, and the tracts under 2 acres in size will receive an additional irrigation.

11. Consideration of Applications to Use District Property or Subdivision Plats as meeting requirement in License Manual:

- a. **Application 1775, by Karen Torres for Karen Torres Subdivision, being all of Tract 7P, Block 13, Upper Valley Surveys, El Paso County, Texas containing 4.76 acres, and submission of Irrigable Land Exhibit**

After a motion by Art Ivey, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1775 by Karen Torres, for approval of an irrigable land exhibit for the Karen Torres subdivision, being all of Tract 7P, Block 13, Upper Valley Surveys, El Paso County, Texas containing 4.76 acres, has been submitted, and it is hereby approved.

Applications for Licenses for Use of District Real Property:

- b. **Application 1737, by Lower Valley Water District, for a 25 year license to construct a 4-inch sanitary sewer force main in an 8-inch steel casing crossing above proposed 72-inch pipe within the Middle Drainage Canal at Cuadrilla cut off road via boring method, approximately station 27+70**

After a motion by Indar Singh, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1737, by Lower Valley Water District, for a 25 year license to construct a 4-inch sanitary sewer force main in an 8-inch steel casing crossing above proposed 72-inch pipe within the Middle Drainage

Canal at Cuadrilla cut off road via boring method, approximately station 27+70 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license to the District, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- c. **Application 1738, by Lower Valley Water District, for a 25 year license to construct a 4-inch sanitary sewer force main in an 8-inch steel casing crossing the Lee Lateral at Cuadrilla cut off road via boring method, approximately station 1+99**

After a motion by Indar Singh, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1738, by Lower Valley Water District, for a 25 year license to construct a 4-inch sanitary sewer force main in an 8-inch steel casing crossing the Lee Lateral at Cuadrilla cut off road via boring method, approximately station 1+99 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license to the District, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- d. **Application 1739, by Lower Valley Water District, for a 25 year license to construct a 4-inch sanitary sewer force main in an 8-inch steel casing crossing the Franklin Canal at Cuadrilla cut off road via boring method, approximately station 1483+80**

After a motion by Indar Singh, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1739, by Lower Valley Water District, for a 25 year license to construct a 4-inch sanitary sewer force main in an 8-inch steel casing crossing the Franklin Canal at Cuadrilla cut off road via boring method, approximately station 1483+80 is approved upon the condition that the applicant meets all requirements of the license and providing the District with three signed originals of the license to the District, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- e. **Applications by Roadrunner Gas Transmission, LLC to use District property.** No action was taken on this item.

Requests to Classify Land within EPCWID as Irrigable:

- f. **Review and Consideration of methods used to calculate previous year's assessment in accordance with Texas Water Code Section 55.677.**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by a majority vote of the Directors present, Indar Singh did not vote, it was:

RESOLVED: that the adjustment to the existing policy for time value of money is set at an annual rate of 2% for calculation of the cumulative annual assessment required pursuant to Texas Water Code Section 55.677 for reclassification of land as irrigable. Further resolved that this resolution is not applicable to applications that were determined administratively complete by the District's General Manager prior to July 8, 2015.

- g. **Application 1670, by Jack H. & Jeffery A. Blackwell, for classification of property located on Clayton Road (Tract 15T, Block 6, Upper Valley Survey) approximately (0.73**

ac), City of El Paso, Texas, El Paso County, Texas, as irrigable lands. No action was taken on this item.

12. Status of and/or action on bids for purchases or sale and/or easements of real property:

- a. Execution of DEED WITHOUT WARRANTY AND EASEMENTS from EPCWID to the City of El Paso on behalf of the El Paso Water Utilities Public Service Board, conveying the Playa Drain and a portion of the Playa Intercepting Drain.

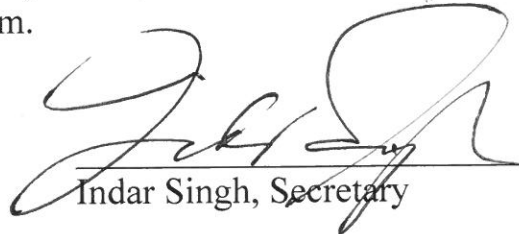
After a motion by Indar Singh, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Mr. Johnny Stubbs is authorized as board president to execute on behalf of the District the Deed Without Warranty, the easement granted by the District to the City of El Paso and approval of the easement granted by the City of El Paso to the District which three documents were presented to the board.

- b. Offer to purchase Borderland Spur Drain. **No action was taken on this item.**

13. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 10:03 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:16 a.m. with no action having been taken in the closed session.**

14. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:35 a.m.



Indar Singh, Secretary